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MINUTES OF DEPUTY DIRECTOR (SUPPORT)

LUNCHEON MEETING

22 May 1957

Deputy Director (Support)
Assistant Deputy Director (Support)
General Counsel
Director of Communications
Comptroller
Director of Logistics
Director of Personnel
Director of Security
Director of Training
Chief, Audit Staff
Chief, Commercial Staff
Chief, Management Staff
Chief, Medical Staff
Special Support Assistant to the DD/S
Special Planning Assistant to the DD/S
Assistant for Administration, DD/I
Legislative Counsel

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LUNCHEON MEETING

22 May 1957

1. Mr. Lloyd reported briefly on his recent trip to Europe with the Secretary of the Navy.

2. Mr. Houston announced that a meeting will soon be held with the President relative to amending legislation on communications reciprocity. It appears that State Department, FCC, and ODM are for granting such reciprocity, the Department of Defense has taken a "dead center" position, and the Justice Department and the FBI are concerned with regard to internal security.

3. The Director wasn't too enthusiastic over the suggested names to replace the term [REDACTED] and has decided to defer further consideration of a name change for about thirty days.

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4. The Killian Committee will meet with the Director on the 12th of June. The Inspector General is preparing the first annual report to the Committee. [REDACTED] will represent the Deputy Director (Support) in the preparation of this report. It is felt that the Agency's annual report to the National Security Council could also be presented to the Killian Committee, thus eliminating the need for two separate reports on the same general subject matter. Further, the Director plans to recommend to the National Security Council that his annual report be made in September when it can be made to tie in with our budget presentations.

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5. The Director has asked the Inspector General to make a study of all Agency publications to determine if they are necessary, if there is any duplication and if the minimum essential number of copies are being issued. The Inspector General is also doing a study on temporary duty travel of headquarters personnel.

6. Colonel Edwards reported on the considerations of the Committee for the Celebration of the Tenth Anniversary of CIA.

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9. USA is delaying assigning space in Arlington Towers to CIA because of some complaints from tenants on the location of the Foreign Service Institute in that apartment dwelling. The Office of Logistics has acquired other space at 1016 16th Street, consisting of approximately 28,000 net square feet, and it is anticipated that the same units will move into that building that were scheduled for Arlington Towers.

10. Colonel White reviewed a report of security violations during April in the Offices and Staffs of the DD/S.

11. a. [REDACTED] announced that the Office of Training film on Agent Acquisition will be shown again Friday, 24 May in the [REDACTED]. This is a very interesting film and Support personnel are encouraged to attend.

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b. [REDACTED] also announced that the University of Chicago is scheduling two four-week courses and four two-week seminars in Executive Development for Federal Administrators. Only twenty persons will be accepted for each scheduled session. The Office of Training has received very good reports on this program. Offices and Staffs are encouraged to submit candidates for participation in these sessions.

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12. Colonel White announced that the Director has decided not to have a formal ceremony for the first individual approved for a Language Achievement Award but suggested that he may have a group ceremony for the first ten such awards.

13. a. At the 29 May Staff Meeting, [REDACTED] of the Office of Logistics, will give a presentation on the classified contract security procedures and problems, including the nature and extent of industrial security inspections.

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b. At the 5 June Staff Meeting, Mr. Gordon Stewart and Mr. James [REDACTED] will give a presentation on mobilization arrangements with the Department of the Navy for assignment of personnel during wartime.

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14. Mr. Stewart announced that the Career Council will consider the results of the Office of Communications experiment on its flexible staffing pattern.

15. Colonel Edwards suggested that a procedure be developed for the simplification of dispatches. [REDACTED] explained the action taken by the Deputy Director (Plans) to effect simplification in the preparation of dispatches, number of copies, signatures required, and multiple envelopes for pouching.

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16. The meeting adjourned at 1350 hours.

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